

Overview and Scrutiny Management Select Forward Work Programme

Last updated 15 JULY 2024

| Overview and Scrutiny Management Committee – Current / Active Task Groups | | |
|--|-------------------|------------------------------|
| Task Group | Start Date | Final Report Expected |
| Financial Planning Task Group | October 2013 | Standing |
| Evolve Programme Task Group | December 2021 | - |
| Stone Circle Governance Task Group | December 2023 | Sep 2024 |
| Transformation Task Group | May 2024 | TBC |

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| Meeting Date | Item | Details / Purpose of Report | Corporate Director and / or Director | Responsible Cabinet Member | Report Author / Lead Officer |
| 12 September 2024 | Wiltshire Community Safety Partnership (WCSP) | To receive an overview of the work of the WCSP, fulfilling the Committee's responsibilities under the Police and Criminal Justice Act 2006. | Lucy Townsend Ian Saunders, Wiltshire Police | | Julie Upson / Helen Donadel |
| 12 September 2024 | Financial Year 2024/25 - Quarter One Revenue Budget Monitoring | To review the Quarter One budget monitoring forecast for revenue for the financial year 2024/25. To be considered by Cabinet on 17 September 2024. | Andy Brown Lizzie Watkin | Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning | |
| 12 September 2024 | Financial Year 2024/25 - Quarter One Capital Budget Monitoring | To review the Quarter One budget monitoring forecast for capital for the financial year 2024/25. To be considered by Cabinet on 17 September 2024. | Andy Brown Lizzie Watkin | Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning | |

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| Meeting Date | Item | Details / purpose of report | Associate Director | Responsible Cabinet Member | Report Author / Lead Officer |
| 12 September 2024 | Council Performance and Risk – Quarter One Monitoring | To review the Quarterly report to Cabinet on the scorecard and the strategic risk summary. To be considered by Cabinet on 17 September 2024. | Perry Holmes | Cllr Richard Clewer, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration, Heritage, Arts, Tourism, Health and Wellbeing | Martin Nicholls Catherine Dixon |
| 12 September 2024 | Wiltshire Council Annual Complaints Report 2023-24 | To review the council’s complaints activity and response performance for 2023-24. | Perry Holmes | Cllr Ashley O’Neil, Cabinet Member for Governance, IT, Broadband, Licensing, Staffing, Communities and Area Boards | Henry Powell |
| 12 September 2024 | Final Report of the Stone Circle Governance Task Group | To present the findings and recommendations of the task group for endorsement and referral to the Cabinet Member for response. | Perry Holmes | | Julie Bielby |

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| Meeting Date | Item | Details / purpose of report | Associate Director | Responsible Cabinet Member | Report Author / Lead Officer |
| 12 September 2024 | Financial Planning Task Group Update | To receive an update on the work of this task group, which leads overview and scrutiny engagement on finance. | Andy Brown Lizzie Watkin | Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning | Simon Bennett |
| 12 September 2024 | Management Committee Task Group update | To update on task group activity. | Perry Holmes | | |
| 12 September 2024 | Forward Work Programme | To approve the OS forward work programme. | Perry Holmes | | |
| 27 November 2024 | Council Performance and Risk – Quarter Two Monitoring | To review the Quarterly report to Cabinet on the scorecard and the strategic risk summary. | Perry Holmes | Cllr Richard Clewer, Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration, Heritage, Arts, Tourism, Health and Wellbeing | Martin Nicholls Catherine Dixon |

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| 27 November 2024 | Forward Work Programme | To approve the OS forward work programme. | Perry Holmes | | |